



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: April 10, 2025
Quotation #: PS-025-04-043
ABC: Php32,550.00

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Procurement of ICT Supplies: KEYBOARD, USB TYPE 12 FN multi-media hotkeys Laser-engraved print (characteres) for durability Splash-proof design Compatible with both MAC and Windows operating systems	36	unit		
2	USB HUB, 3.0 MULTI-TYPE A Output: At least 4 x 3.0 Type-A ports Input: 1 x USB 3.0 Type-A port Maximum data transfer rate of up to 5 Gbps USB 2.0 backward compatibility with 48 Mbps data transfer rate DC 5V power supply Plug and Play functionality <i>Note: The supplier must provide a brochure or picture of the offered items for technical evaluation. A minimum one-year warranty is required, and the supplier must ensure that any defective item identified upon use by the end user will be replaced at no additional cost.</i> (Price Vat-included)	3	unit		

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED
REPRESENTATIVE

Note:

- Please submit your quote within ____ days from the date of the RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the completed quotation:
 - ☐ Mayor's / Business Permit
 - ☐ PhilGEPS Registration Number: _____ Membership: ☐ Platinum ☐ Red
 - ☐ Income / Business Tax Return (for Small Value Procurement above Php 500,000)
 - ☐ Notarized Omnibus Sworn Statement for Small Value Procurement (for above Php 50,000)
 - ☐ Tax Clearance Certificate
 - ☐ Bidders who have previously submitted the above legal requirements may not be required to re-submit them.

Sir,
I hereby certify under oath that I have personally conducted this canvass, that the prices quoted are true and correct, and that the signature of the representative of the company submitting the quotation is genuine.

PAULO MIGUEL U. TORIO / SONNY S. BERMUDEZ
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Telephone: 8988-1674 loc 777

Please send your quotation to:

rfg.osgprocurement@gmail.com